

March 11, 2005

**TO:** Board of Selectmen, Sewer Commissioners

**FROM:** F. Dore' Hunter, Chairman

**SUBJECT:** Selectmen and Sewer Commissioners' Report

**MARCH 14, 2005**  
**7:00 P.M.**

**I CITIZENS' CONCERNS**

**II SEWER COMMISSIONERS' BUSINESS**

**III PUBLIC HEARINGS & APPOINTMENTS**

1. 7:01 **OPERATIONAL MINUTE** – The Town Manager will give the Board a brief update on various topics.
2. 7:10 **STREET ACCEPTANCE HEARING, DUNHAM LANE** – Enclosed please find materials in the subject regard, for Board consideration.
3. 7:15 **STREET ACCEPTANCE HEARING, ELM STREET @ CENTRAL STREET** – Enclosed please find materials in the subject regard, for Board consideration.
4. 7:30 **SITE PLAN SPECIAL PERMIT #12/23/04-400, 864 MAIN STREET, LLC.** – Enclosed please find materials in the subject regard, for Board consideration.

**IV SELECTMEN'S BUSINESS**

5. **FY06 BUDGET/WARRANT DISCUSSION** – Enclosed please find materials in the subject regard, for Board consideration.
6. **WOODLANDS AT LAUREL HILL** – Enclosed please find a Memorandum of Agreement in the subject regard, for Board consideration.
7. **OTHER BUSINESS**

**V CONSENT AGENDA**

8. **ACCEPT MINUTES, -** Enclosed please find the Selectmen's Minutes of November 1, 2004 and February 7, 2005, for Board acceptance.
9. **STREET BANNER POLICY** – Enclosed please find materials in the subject regard, for Board consideration.

10. **ONE DAY LIQUOR LICENSE, NARA PARK, ACTON FAMILY NETWORK ANNUAL BARBECUE**- Enclosed please find materials in the subject regard, for Board consideration.
11. **ACCEPT GIFTS** – Enclosed please find a request from the Recreation Director to accept the following gifts for funding various summer activities at NARA Park, for Board consideration:

Domino's Pizza	\$2,500
Stow Martial Arts	\$1,000
Learning Express	\$600
Today's Dental	\$200
12. **ACCEPT GIFTS** – Enclosed please find a request from the Recreation Director to accept the gift of a Fitness Versa Ball and a Fleece Blanket from Harvard Pilgrim Health Care, for Board consideration.

## **VI TOWN MANAGER'S REPORT**

## **VII EXECUTIVE SESSION**

### **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

### **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

March 28 – MAKAHA Follow-up, Jazz Café Liquor Violation, Marc Draisen, MAPC  
April 4

### **GOALS 2004-2005**

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. Improving Inter Board Communication (Dore')

### **GOALS carried forward**

3. Monitor Labor Negotiations (Peter/Trey)
4. Improve Communication with Town Boards (ALL)
5. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
6. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
7. Process Planning for "Life after NESWC" (Bob)
8. Joint IT process-organizational change (Walter/Dore')
9. Middlesex Pension Alternatives (Walter/Trey)